

Te Rā Whakatau – Te Awakairangi

Te Rā Whakatau is our welcome and orientation day for all new staff to Te Whatu Ora Capital, Coast and Hutt Valley (on Hutt/MyPay payroll)

*Please note Te Rā Whakatau ends at 2.30pm. All staff are then required to attend either a Moving & Handling Objects or Combined Mandatory & Vocational sessions. You must book either session separately in MyPay - See page 2 flowchart for details

Content:

- Welcome Mihi Whakatau
- Strategic overview
- Mandatory Organisation education

Available to:			Price	Booking Method	
Livit Vallage Chaff		NIL	MyPay ESS00311 or this form via chrome for		
Hutt Valley Staff			placeholders: https://forms.office.com/r/m7Xbe1QHsT		
			*the cut-off date for enrolling staff is	or enrolling staff is one week prior	
Wairarapa/Capital & Coast Staff			N/A	N/A	
External Health Professionals (Primary Health, PHO, Aged Care)			N/A	N/A	
Private Sector		N/A	N/A		
L Target Audience		/ Health New Zealand / Te Whatu Ora staff based at the Hutt			
Pre reading requirements N/A					
Course Facilitator Kirste		Kirsten	en Benefield		
Food Provided		Mornin	ng Break and Morning Tea: Nibbles, Tea & Coffee.		
		Lunch is NOT provided *Please bring your own Water Bottles			
Course Details:					
Day	Date			Venue	Start - Finish
Monday	4 th March 2024			Clock Tower Building, Learning Centre, L1 Auditorium	0800 - 1430
	8 th April 2024				
	6 th May 2024				
	10 th June 2024				
	1 st July 2024				
	2 nd September 2024		4		

^{*}Please read the following page for additional information

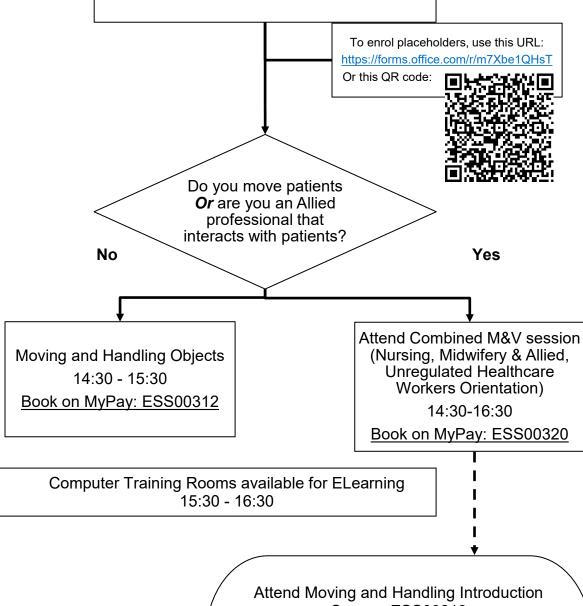
4th November 2024

All Staff

Te Rā Whakatau 08:00 - 14:30

Enrol on MyPay (course:ESS00311)

*the cut off date for enrolling staff is one week prior



Attend Moving and Handling Introduction

<u>Course: ESS00219</u>

[Attend on a separate day]

If unsure about the right moving and handling course for you, contact Eleanor Barrett

<u>Eleanor.Barrett@ccdhb.org.nz</u>